

Criminal Record Self Declaration form

There is a requirement that all volunteers who work with children, young people and vulnerable adults, complete an annual self-declaration relating to criminal convictions incurred since their previous criminal record check/annual self-declaration. These programmes fall under the provisions of the Rehabilitation of Offenders Act 1974 and the Rehabilitation of Offenders Act 1974 (Exceptions) Order 1975, which exempts Healthcare and Education Professionals from the original Act's non-disclosure of spent convictions.

You must complete all sections. You are then required to sign and date the declaration, and return the form to your Programme Manager.

Section 1

Name (please print)

Name of voluntary organisation/project

Section 2

Circle appropriate response

Have you received a conviction, caution, reprimand or a warning which has been recorded on a police central record, (includes 'spent' and 'unspent' convictions) or has any information been held locally by police forces that are grounds to be considered relevant, since your last declaration? This also includes any information that may be held on the DBS's children and adults barred list.

No If 'No' go to Section 3

Yes If 'Yes' provide the relevant information in the following grids:

Date of offence	Offence	Conviction/Pending

Date of caution	Reason for caution

Section 3

Circle appropriate response

Do you wish to provide further information?

No If 'No' go to Section 4 and complete the declaration

Yes If 'Yes' provide the relevant information in the following grid

Additional information:

Proceed to Section 4 and complete the declaration

Section 4

Declaration

I declare that the information I have provided in relation to criminal convictions, prosecutions pending and cautions is accurate.

I agree that further enquiries that are considered necessary may be undertaken, including a full Disclosure Barring Service check (formerly CRB Criminal Record Bureau).

NAME (please print)

Signature

Current address

.....

.....

Date